



Friends of Toppenish Creek

June 9, 2025

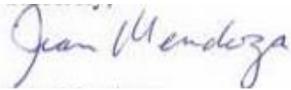
Dear Yakima Regional Clean Air Agency Board of Directors:

I wish to bring something to your attention for discussion during the upcoming YRCAA Board meeting on June 12, 2025.

Has the YRCAA properly implemented the WA Clean Air Act, RCW 70A.15.2270, by appropriately spending monies collected from air quality permit fees during fiscal year 2024 or did the YRCAA divert those monies to augment agency reserves? Did the YRCAA properly inspect permitted sources of air emissions during fiscal year 2024?

Please see the relevant information provided below.

Respectfully submitted



Jean Mendoza

Executive Director, Friends of Toppenish Creek

3142 Signal Peak Road
White Swan, WA 98952

cc.

WA State Auditor

WA State Dept. of Ecology

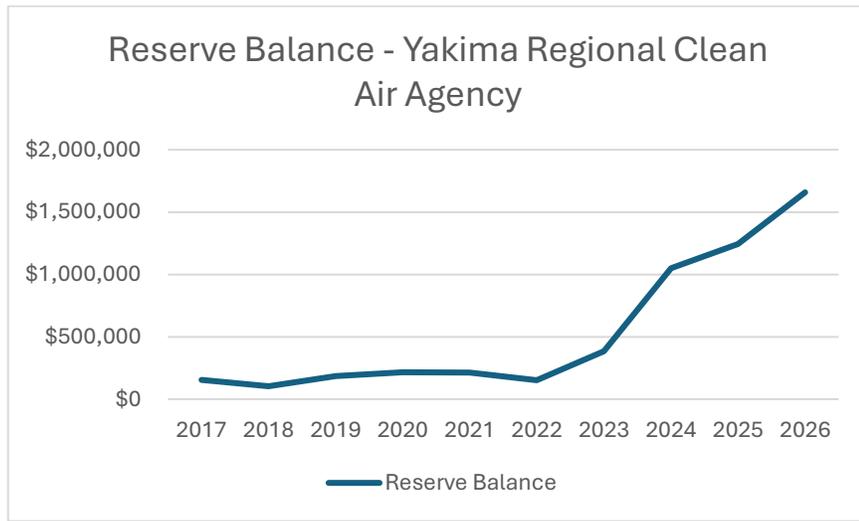
U.S. Environmental Protection Agency

Yakima County BOCC

YRCAA Budget Reserves

Reserve Balance per
Proposed Budgets

2017: \$155,113
 2018: \$104,067
 2019: \$184,316
 2020: \$216,705
 2021: \$213,487
 2022: \$152,174
 2023: \$384,943
 2024: \$1,049,903
 2025: \$1,243,655
 2026: \$1,658,345



Since 2023 the Reserve Balance for the Yakima Regional Clean Air Agency has steadily increased. Why did this happen?

This likely happened because the YRCAA has been understaffed since 2023. Monies that should have been paid out in salaries and benefits have likely gone into agency reserves instead.

Are there problems associated with this practice? FOTC cannot say, but we offer some clarifying information.

1. The YRCAA has performed fewer inspections in recent years according to monthly reports to the YRCAA Board of Directors. The YRCAA recently told the public that they only inspect permitted facilities as they are able, and there is no guarantee that permitted facilities will be inspected annually. There were no inspections of Title V sources (AOPs) in 2024.

YRCAA Activities in Full	2020	2024
Minor Source Inspection	123	85
Complaints Received	221	189
Notice of Violation (NOV) Issued	60	35
Authorization of Destruction (AOD)	8	7
Warning Notices Issued	7	7
Notice of Penalty (NOP) Issued	45	12
State Environmental Policy Act Review	352	263
Air Operating Permit (AOP) Applications	1	1
AOPs Issued or Renewed	1	2
Deviations/Upsets Reported	21	18
Air Operating Permit Inspections	7	0
Sources Registered	234	240

New Source Review (NSR) Applications	20	12
NSR Issued – Temporary	0	0
NSR Issued - Permanent	28	10
Notice of Demolition/Renovation (NODR)	199	117
Agricultural Burn Permits Issued	122	41
Conditional Use Permits Issued	4	7
Residential Burn Permits Issued	1193	764
Burn Ban Days	24	16
Public Records Requests Fulfilled	45	21

2. Last fall the Environmental Protection Agency noted 17 deficiencies in the YRCAA Title V program.¹ Here are two. The EPA said:
 - a. “YRCAA has a very knowledgeable and experienced permit writer but needs to prepare for succession planning.”
 - b. “YRCAA has experienced regular staff turnover, likely as a result of uncompetitive salaries.”

Throughout 2024 the Permitting and Planning Division of the YRCAA had only two engineers on staff when there should have been three. This was due to an ongoing whistle blower complaint that has never been discussed by the YRCAA Board.²

Since January of 2025 when the YRCAA’s “knowledgeable and experienced permit writer” resigned, the Permitting and Planning Division of the YRCAA has employed only one engineer. Consequently, air quality reports and YRCAA activity reports have been missing from reports to the YRCAA Board for five months.

3. In 2025, among other deficiencies, the WA State Auditor’s Office found

*The Agency lacked adequate internal controls over financial reporting to ensure compliance with state law requiring timely annual report submissions.*³

Does the YRCAA clearly document expenditure of monies received from permittees so readers can determine whether any of those monies go to YRCAA reserves rather than to salaries and benefits for permit administration? The answer is not obvious.

¹ EPA report “Yakima Regional Clean Air Agency Title V Program Review (1st Round)” September 27, 2024 available at [yrcaa-2024-round-1-final-report.pdf](https://www.yrcaa.org/~/media/2024-09-27-1st-round-report.pdf)

² Whistleblower [SKM_C30825042220170](https://www.wa.gov/auditor/audit-reports/audit-reports-2024/whistleblower-sk-m-c30825042220170)

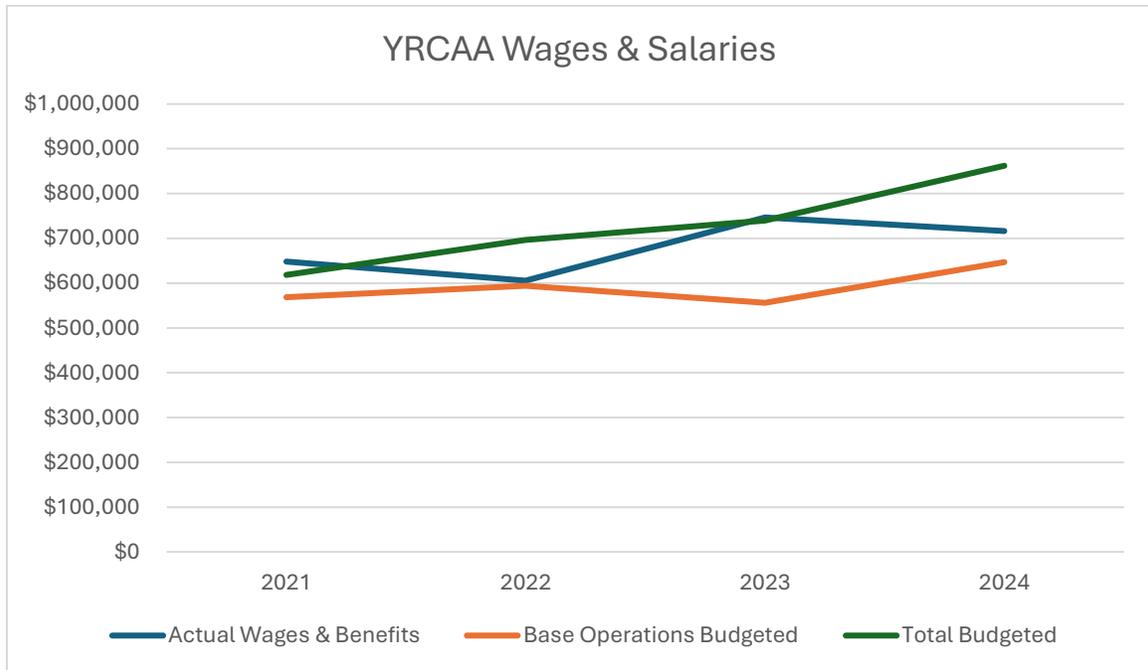
³ Office of the WA State Auditor. Audit Reports. [Audit Reports | Office of the Washington State Auditor](https://www.wa.gov/auditor/audit-reports/audit-reports)

4. RCW 70A.15.2270 (2) says:

The fee schedule developed by each permitting authority shall fully cover and not exceed both its permit administration costs and the permitting authority’s share of statewide program development and oversight costs.

We ask whether the YRCAA receives more money in fees and state funding than the agency expends for administration of the permit program. The reason for concern is the steady increase in reserve funds. Where does this reserve money come from? If it comes from permit fees, this might be a violation of RCW 70A.15.2270(2).

Below is a chart that compares dollars budgeted for wages and benefits with dollars actually paid out.



Attachment A: Copied from YRCAA Annual Budgets

2026

YRCAA Comparative Budget	Actual FY 2023-24	Projected Actual FY 2024-25	Proposed Budget FY 2025-26
Beginning Reserve Balance	\$ 1,404,530	\$ 1,609,066	\$ 1,767,898
Contribution to Reserves	<u>204,536</u>	<u>158,832</u>	<u>(109,552)</u>
Ending Reserve Balance	\$ 1,609,066	\$ 1,767,898	\$ 1,658,345

2025

YRCAA Comparative Budget FY 2024-25	Adopted Budget FY 2023-24	Projected Actual FY 2023-24	Final Budget FY FY 2024-25
Beginning Reserve Balance	\$ 1,020,617	\$ 1,208,748	\$ 1,433,396
Contribution to Reserves	<u>29,286</u>	<u>224,648</u>	<u>(189,740)</u>
Ending Reserve Balance	\$ 1,049,903	\$ 1,433,396	\$ 1,243,655

2024

YRCAA Comparative Budget FY 2023-24	Adopted Budget FY 2022-23	Projected Actual FY 2022-23	Proposed Budget FY 2023-24
Beginning Reserve Balance	\$ 405,045	\$ 405,045	\$ 1,020,617
Contribution to Reserves	<u>47,774</u>	<u>615,572</u>	<u>29,286</u>
Ending Reserve Balance	\$ 452,819	\$ 1,020,617	\$ 1,049,903

2023

Yakima Regional Clean Air Agency Proposed FY2023 Budget	Adopted/Revised Budget FY2022	Projected Final FY2022	Proposed Budget FY2023
Fund Balance	\$ 152,174	\$ 337,170	\$ 384,943
Operating and Capital Reserves	<u>\$ 32,800</u>	<u>\$ 184,996</u>	<u>\$ 47,774</u>
Estimated Available Fund Balance	\$ 119,374	\$ 152,174	\$ 337,170

2022

YRCAA FY 2022 Comparative Budget Analysis	FY2021 Adopted Budget	FY2021 Projected Final Actual	FY2022 Proposed Budget
Fund Balance	\$ 213,487	\$ 119,374	\$ 152,174
Operating and Capital Reserves Contribution/Withdrawal	\$ 88,487	\$ (5,626)	\$ 5,626
Estimated Available Fund Balance	\$ 125,000	\$ 119,374	\$ 125,000

2021

YRCAA FY 2020 Comparative Budget Analysis	FY2020 Adopted Budget (Revised)	FY2020 Projected Final Actual	FY2021 Proposed Budget
Fund Balance	\$ 216,705	\$ 220,523	\$ 213,487
Operating and Capital Reserves Contribution/Withdrawal	\$ 91,705	\$ 95,523	\$ 88,487
Estimated Available Fund Balance	\$ 125,000	\$ 125,000	\$ 125,000

2020

YRCAA FY 2020 Comparative Budget Analysis	FY2019 Adopted Budget (Revised)	FY2019 Projected Final Actual	FY2020 Proposed Budget
Fund Balance	\$ 184,316	\$ 255,277	\$ 216,705
Operating and Capital Reserves Contribution/Withdrawal	\$ 59,316	\$ 130,277	\$ 91,705
Estimated Available Fund Balance	\$ 125,000	\$ 125,000	\$ 125,000

2019

Summary of Revenue vs Expenses:			
Prior-Year Carry Over Funds	\$ 125,000	\$ 125,000	\$ 125,000
Total Revenue, Base, Grants, Enterprise & Carry Over	\$ 1,113,649	\$ 1,111,178	\$ 1,559,715
Total Expenses, Base, Grants & Enterprise	\$ 1,029,582	\$ 912,594	\$ 1,375,399
Fund Balance	\$ 104,067	\$ 198,594	\$ 184,316
Operating and Capital Reserves Contribution/Withdrawal	\$ (20,933)	\$ 73,584	\$ 59,316
Estimated Available Fund Balance	\$ 125,000	\$ 125,000	\$ 125,000

2018

YRCAA FY 2017 Comparative Budget Analysis	FY2017 Adopted Budget	FY2017 Projected Final Actual	FY2018 Proposed Budget
Fund Balance	\$ 155,113	\$ 234,751	\$ 104,067
Operating and Capital Reserves	<u>\$ 30,113</u>	<u>\$ 109,751</u>	<u>\$ (20,933)</u>
Estimated Available Fund Balance	\$ 125,000	\$ 125,000	\$ 125,000

2017

YRCAA FY 2017 Comparative Budget Analysis	Adopted FY2016	Estimated FY2016	Adopted FY2017
Fund Balance	\$ 131,782	\$ 195,806	\$ 155,113
Operating and Capital Reserves	<u>\$ 6,782</u>	<u>\$ 70,806</u>	<u>\$ 30,113</u>
Estimated Available Fund Balance	\$ 125,000	\$ 125,000	\$ 125,000

Attachment B: Reserve Fund Allocations – Note changes in operating reserve allocations for 2023 between reports for 2023, 2024 and 2025.

2025

YRCAA Comparative Budget	Actual FY 2023-24	Projected Actual FY 2024-25	Proposed Budget FY 2025-26
Beginning Reserve Balance	\$ 1,404,530	\$ 1,609,066	\$ 1,767,898
Contribution to Reserves	<u>204,536</u>	<u>158,832</u>	<u>(109,552)</u>
Ending Reserve Balance	\$ 1,609,066	\$ 1,767,898	\$ 1,658,345
Reserve Fund Allocation			
Operating Reserve (min. 25% of base operating exp.)	\$ 300,000	\$ 300,000	\$ 300,000
Legal Reserve (min. \$200,000)	275,000	275,000	275,000
Capital Reserve (min. 10% of asset replacement cost)	30,000	30,000	30,000
Vehicle Replacement	140,000	140,000	160,000
Major Vehicle Repairs	10,000	10,000	10,000
Equipment Acquisition	35,000	35,000	45,000
Building Acquisition	550,000	550,000	570,000
Employee Cash-out Liability	15,000	15,000	15,000
Unallocated	<u>254,066</u>	<u>412,074</u>	<u>253,345</u>
Total	\$ 1,609,066	\$ 1,767,898	\$ 1,658,345

2024

YRCAA Comparative Budget FY 2024-25	Adopted Budget FY 2023-24	Projected Actual FY 2023-24	Final Budget FY FY 2024-25
Beginning Reserve Balance	\$ 1,020,617	\$ 1,208,748	\$ 1,433,396
Contribution to Reserves	<u>29,286</u>	<u>224,648</u>	<u>(189,740)</u>
Ending Reserve Balance	\$ 1,049,903	\$ 1,433,396	\$ 1,243,655
Reserve Fund Allocation			
Operating Reserve (min. 25% of base operating exp.)	\$ 225,000	\$ 225,000	\$ 303,404
Legal Reserve (min. \$200,000)	250,000	250,000	250,000
Capital Reserve (min. 10% of asset replacement cost)	30,000	30,000	30,000
Vehicle Replacement	65,000	65,000	120,000
Major Vehicle Repairs	0	0	0
Equipment Acquisition	0	0	5,000
Building Acquisition	450,000	450,000	500,000
Employee Cash-out Liability	0	0	7,000
Grant Balancing	<u>0</u>	<u>300,000</u>	<u>0</u>
Unallocated	\$ 29,903	\$ 113,396	\$ 28,251

2023

YRCAA Comparative Budget FY 2023-24	Adopted Budget FY 2022-23	Projected Actual FY 2022-23	Proposed Budget FY 2023-24
Beginning Reserve Balance	\$ 405,045	\$ 405,045	\$ 1,020,617
Contribution to Reserves	\$ 47,774	\$ 615,572	\$ 29,286
Ending Reserve Balance	\$ 452,819	\$ 1,020,617	\$ 1,049,903
Reserve Fund Allocation			
Operations (min. 25% of base operating exp.)	\$ 198,325	\$ 177,795	\$ 225,000
Legal Services (min. \$200,000)	\$ 0	\$ 0	\$ 250,000
Building Acquisition	\$ 0	\$ 0	\$ 450,000
Vehicle Replacement	\$ 0	\$ 0	\$ 65,000
Capital Assets (min. 10% of asset replacement cost)	\$ 11,014	\$ 11,014	\$ 30,000
Unallocated	\$ 243,480	\$ 831,808	\$ 29,903

Annual fees from operating permit program source to cover cost of program.

(1) The department and delegated local air authorities are authorized to determine, assess, and collect, and each permit program source shall pay, annual fees sufficient to cover the direct and indirect costs of implementing a state operating permit program approved by the United States environmental protection agency under the federal clean air act. However, a source that receives its operating permit from the United States environmental protection agency shall not be considered a permit program source so long as the environmental protection agency continues to act as the permitting authority for that source. Each permitting authority shall develop by rule a fee schedule allocating among its permit program sources the costs of the operating permit program, and may, by rule, establish a payment schedule whereby periodic installments of the annual fee are due and payable more frequently. All operating permit program fees collected by the department shall be deposited in the air operating permit account. All operating permit program fees collected by the delegated local air authorities shall be deposited in their respective air operating permit accounts or other accounts dedicated exclusively to support of the operating permit program. The fees assessed under this subsection shall first be due not less than forty-five days after the United States environmental protection agency delegates to the department the authority to administer the operating permit program and then annually thereafter.

The department shall establish, by rule, procedures for administrative appeals to the department regarding the fee assessed pursuant to this subsection.

(2) The fee schedule developed by each permitting authority shall fully cover and not exceed both its permit administration costs and the permitting authority's share of statewide program development and oversight costs.

(a) Permit administration costs are those incurred by each permitting authority, including the department, in administering and enforcing the operating permit program with respect to sources under its jurisdiction. Costs associated with the following activities are fee eligible as these activities relate to the operating permit program and to the sources permitted by a permitting authority, including, where applicable, sources subject to a general permit:

- (i) Preapplication assistance and review of an application and proposed compliance plan for a permit, permit revision, or renewal;
- (ii) Source inspections, testing, and other data-gathering activities necessary for the development of a permit, permit revision, or renewal;

- (iii) Acting on an application for a permit, permit revision, or renewal, including the costs of developing an applicable requirement as part of the processing of a permit, permit revision, or renewal, preparing a draft permit and fact sheet, and preparing a final permit, but excluding the costs of developing BACT, LAER, BART, or RACT requirements for criteria and toxic air pollutants;
- (iv) Notifying and soliciting, reviewing and responding to comment from the public and contiguous states and tribes, conducting public hearings regarding the issuance of a draft permit and other costs of providing information to the public regarding operating permits and the permit issuance process;
- (v) Modeling necessary to establish permit limits or to determine compliance with permit limits;
- (vi) Reviewing compliance certifications and emissions reports and conducting related compilation and reporting activities;
- (vii) Conducting compliance inspections, complaint investigations, and other activities necessary to ensure that a source is complying with permit conditions;
- (viii) Administrative enforcement activities and penalty assessment, excluding the costs of proceedings before the pollution control hearings board and all costs of judicial enforcement;
- (ix) The share attributable to permitted sources of the development and maintenance of emissions inventories;
- (x) The share attributable to permitted sources of ambient air quality monitoring and associated recording and reporting activities;
- (xi) Training for permit administration and enforcement;
- (xii) Fee determination, assessment, and collection, including the costs of necessary administrative dispute resolution and penalty collection;
- (xiii) Required fiscal audits, periodic performance audits, and reporting activities;
- (xiv) Tracking of time, revenues and expenditures, and accounting activities;
- (xv) Administering the permit program including the costs of clerical support, supervision, and management;
- (xvi) Provision of assistance to small businesses under the jurisdiction of the permitting authority as required under section 507 of the federal clean air act; and

(xvii) Other activities required by operating permit regulations issued by the United States environmental protection agency under the federal clean air act.

(b) Development and oversight costs are those incurred by the department in developing and administering the state operating permit program, and in overseeing the administration of the program by the delegated local permitting authorities. Costs associated with the following activities are fee eligible as these activities relate to the operating permit program:

(i) Review and determinations necessary for delegation of authority to administer and enforce a permit program to a local air authority under RCW [70A.15.2260](#)(2) and [70A.15.6240](#);

(ii) Conducting fiscal audits and periodic performance audits of delegated local authorities, and other oversight functions required by the operating permit program;

(iii) Administrative enforcement actions taken by the department on behalf of a permitting authority, including those actions taken by the department under RCW [70A.15.6050](#), but excluding the costs of proceedings before the pollution control hearings board and all costs of judicial enforcement;

(iv) Determination and assessment with respect to each permitting authority of the fees covering its share of the costs of development and oversight;

(v) Training and assistance for permit program administration and oversight, including training and assistance regarding technical, administrative, and data management issues;

(vi) Development of generally applicable regulations or guidance regarding the permit program or its implementation or enforcement;

(vii) State codification of federal rules or standards for inclusion in operating permits;

(viii) Preparation of delegation package and other activities associated with submittal of the state permit program to the United States environmental protection agency for approval, including ongoing coordination activities;

(ix) General administration and coordination of the state permit program, related support activities, and other agency indirect costs, including necessary data management and quality assurance;

(x) Required fiscal audits and periodic performance audits of the department, and reporting activities;

(xi) Tracking of time, revenues and expenditures, and accounting activities;

- (xii) Public education and outreach related to the operating permit program, including the maintenance of a permit register;
 - (xiii) The share attributable to permitted sources of compiling and maintaining emissions inventories;
 - (xiv) The share attributable to permitted sources of ambient air quality monitoring, related technical support, and associated recording activities;
 - (xv) The share attributable to permitted sources of modeling activities;
 - (xvi) Provision of assistance to small business as required under section 507 of the federal clean air act as it exists on July 25, 1993, or its later enactment as adopted by reference by the director by rule;
 - (xvii) Provision of services by the department of revenue and the office of the state attorney general and other state agencies in support of permit program administration;
 - (xviii) A one-time revision to the state implementation plan to make those administrative changes necessary to ensure coordination of the state implementation plan and the operating permit program; and
 - (xix) Other activities required by operating permit regulations issued by the United States environmental protection agency under the federal clean air act.
- (3) The responsibility for operating permit fee determination, assessment, and collection is to be shared by the department and delegated local air authorities as follows:
- (a) Each permitting authority, including the department, acting in its capacity as a permitting authority, shall develop a fee schedule and mechanism for collecting fees from the permit program sources under its jurisdiction; the fees collected by each authority shall be sufficient to cover its costs of permit administration and its share of the department's costs of development and oversight. Each delegated local authority shall remit to the department its share of the department's development and oversight costs.
 - (b) Only those local air authorities to whom the department has delegated the authority to administer the program pursuant to RCW [70A.15.2260](#)(2) (b) and (c) and [70A.15.6240](#) shall have the authority to administer and collect operating permit fees. The department shall retain the authority to administer and collect such fees with respect to the sources within the jurisdiction of a local air authority until the effective date of program delegation to that air authority.
 - (c) The department shall allocate its development and oversight costs among all permitting authorities, including the department, in proportion to the number of permit program

sources under the jurisdiction of each authority, except that extraordinary costs or other costs readily attributable to a specific permitting authority may be assessed that authority. For purposes of this subsection, all sources covered by a single general permit shall be treated as one source.

(4) The department and each delegated local air authority shall adopt by rule a general permit fee schedule for sources under their respective jurisdictions after such time as the department adopts provisions for general permit issuance. Within ninety days of the time that the department adopts a general permit fee schedule, the department shall report to the relevant standing committees of the legislature regarding the general permit fee schedules adopted by the department and by the delegated local air authorities. The permit administration costs of each general permit shall be allocated equitably among only those sources subject to that general permit. The share of development and oversight costs attributable to each general permit shall be determined pursuant to subsection (3)(c) of this section.

(5) The fee schedule developed by the department shall allocate among the sources for whom the department acts as a permitting authority, other than sources subject to a general permit, those portions of the department's permit administration costs and the department's share of the development and oversight costs which the department does not plan to recover under its general permit fee schedule or schedules as follows:

(a) The department shall allocate its permit administration costs and its share of the development and oversight costs not recovered through general permit fees according to a three-tiered model based upon:

(i) The number of permit program sources under its jurisdiction;

(ii) The complexity of permit program sources under its jurisdiction; and

(iii) The size of permit program sources under its jurisdiction, as measured by the quantity of each regulated pollutant emitted by the source.

(b) Each of the three tiers shall be equally weighted.

(c) The department may, in addition, allocate activities-based costs readily attributable to a specific source to that source under RCW [70A.15.2210](#)(1) and [70A.15.2230](#)(7).

The quantity of each regulated pollutant emitted by a source shall be determined based on the annual emissions during the most recent calendar year for which data is available.

(6) The department shall, after opportunity for public review and comment, adopt rules that establish a process for development and review of its operating permit program fee

schedule, a methodology for tracking program revenues and expenditures, and, for both the department and the delegated local air authorities, a system of fiscal audits, reports, and periodic performance audits.

(a) The fee schedule development and review process shall include the following:

(i) The department shall conduct a biennial workload analysis. The department shall provide the opportunity for public review of and comment on the workload analysis. The department shall review and update its workload analysis during each biennial budget cycle, taking into account information gathered by tracking previous revenues, time, and expenditures and other information obtained through fiscal audits and performance audits.

(ii) The department shall prepare a biennial budget based upon the resource requirements identified in the workload analysis for that biennium. In preparing the budget, the department shall take into account the projected operating permit account balance at the start of the biennium. The department shall provide the opportunity for public review of and comment on the proposed budget. The department shall review and update its budget each biennium.

(iii) The department shall develop a fee schedule allocating the department's permit administration costs and its share of the development and oversight costs among the department's permit program sources using the methodology described in subsection (5) of this section. The department shall provide the opportunity for public review of and comment on the allocation methodology and fee schedule. The department shall provide procedures for administrative resolution of disputes regarding the source data on which allocation determinations are based; these procedures shall be designed such that resolution occurs prior to the completion of the allocation process. The department shall review and update its fee schedule annually.

(b) The methodology for tracking revenues and expenditures shall include the following:

(i) The department shall develop a system for tracking revenues and expenditures that provides the maximum practicable information. At a minimum, revenues from fees collected under the operating permit program shall be tracked on a source-specific basis and time and expenditures required to administer the program shall be tracked on the basis of source categories and functional categories. Each general permit will be treated as a separate source category for tracking and accounting purposes.

(ii) The department shall use the information obtained from tracking revenues, time, and expenditures to modify the workload analysis required in subsection (6)(a) of this section.

(iii) The information obtained from tracking revenues, time, and expenditures shall not provide a basis for challenge to the amount of an individual source's fee.

(c) The system of fiscal audits, reports, and periodic performance audits shall include the following:

(i) The department and the delegated local air authorities shall periodically report information about the air operating permit program on the department's website.

(ii) The department shall arrange for fiscal audits and routine performance audits and for periodic intensive performance audits of each permitting authority and of the department.

(7) Each local air authority requesting delegation shall, after opportunity for public review and comment, publish regulations which establish a process for development and review of its operating permit program fee schedule, and a methodology for tracking its revenues and expenditures. These regulations shall be submitted to the department for review and approval as part of the local authority's delegation request.

(8) As used in this section and in RCW [70A.15.2260](#)(14), "regulated pollutant" shall have the same meaning as defined in section 502(b) of the federal clean air act as it exists on July 25, 1993, or its later enactment as adopted by reference by the director by rule.

(9) Fee structures as authorized under this section shall remain in effect until such time as the legislature authorizes an alternative structure following receipt of the report required by this subsection.

Attachment D: YRCAA Activities from 2020 to 2024 From YRCAA Monthly Reports and Board Meeting Packets available at [Public Notices - Yakima Regional Clean Air Agency](#)

YRCAA Activities in Full	2020	2021	2022	2023	2024
Minor Source Inspection	123	129	35	156	85
Complaints Received	221	295	104	161	189
Notice of Violation (NOV) Issued	60	94	24	77	35
Authorization of Destruction (AOD)	8	10	0	4	7
Warning Notices Issued	7	11	0	2	7
Notice of Penalty (NOP) Issued	45	52	29	19	12
State Environmental Policy Act Review	352	433	443	297	263
Air Operating Permit (AOP) Applications	1	0	1	0	1
AOPs Issued or Renewed	1	0	0	1	2
Deviations/Upsets Reported	21	31	21	16	18
Air Operating Permit Inspections	7	4	2	2	0
Public Workshops	1	0	1	2	2
Media Events	1	2	1	3	2
Media Contacts	6	7	7	8	3
Educational Outreach Events	6	1	1	0	2
Sources Registered	234	353	271	375	240
New Source Review (NSR) Applications	20	26	14	12	12
NSR Issued – Temporary	0	2	0	0	0
NSR Issued - Permanent	28	31	23	16	10
Notice of Demolition/Renovation (NODR)	199	195	143	180	117
Agricultural Burn Permits Issued	122	97	73	40	41
Conditional Use Permits Issued	4	8	11	5	7
Residential Burn Permits Issued	1193	724	717	852	764
Burn Ban Days	24	58	84	34	16
Public Records Requests Fulfilled	45	41	39	20	21

Attachment E: YRCAA Wages and Benefits FY 2021 through FY 2025 from a Public Records Request

2021 \$648,103.75

2022 \$605,594.61

2023 \$746,683.65

2024 \$716,504.96

2021 Actual	Wages		Benefits		Total
Director ¹	\$	77,785.20	\$	23,881.50	\$ 101,666.70
AQS II	\$	34,128.00	\$	6,713.91	\$ 40,841.91
AS I	\$	33,279.96	\$	17,313.28	\$ 50,593.24
AS I	\$	37,440.00	\$	7,154.66	\$ 44,594.66
ES I	\$	42,372.00	\$	15,818.41	\$ 58,190.41
AS III	\$	51,048.00	\$	16,958.45	\$ 68,006.45
AQS II ²	\$	24,592.00	\$	12,527.72	\$ 37,119.72
AQS II	\$	47,712.00	\$	19,370.17	\$ 67,082.17
DS III	\$	83,556.00	\$	23,814.14	\$ 107,370.14
AQS II-DS1	\$	54,816.00	\$	17,822.35	\$ 72,638.35
ES I	\$	-	\$	-	\$ -
Total	\$	486,729.16	\$	161,374.59	\$ 648,103.75

* NOTE: Personal employee payroll deductions have been redacted pursuant to RCW 42.56.250(1)(d).

** NOTE: Benefit amounts likely do NOT include state unemployment tax which is calculated manually. The amount averages less than \$2,400/year for all employees.

*** NOTE: Wages and benefits for months with partial vacancy NOT included.

¹ NOTE: Position vacant after October.

² NOTE: Position vacant after August.

2022 Actual	Wages		Benefits		Total
Director ¹	\$	26,313.00	\$	5,976.69	\$ 32,289.69
AQS II	\$	37,220.65	\$	6,696.64	\$ 43,917.29
AS I	\$	36,301.53	\$	18,080.54	\$ 54,382.07
AS I	\$	40,836.55	\$	7,912.52	\$ 48,749.07
ES I	\$	46,213.45	\$	16,179.35	\$ 62,392.80
AS III	\$	55,679.35	\$	17,255.30	\$ 72,934.65
AQS II ²	\$	25,627.63	\$	10,306.81	\$ 35,934.44
AQS II ³	\$	35,110.80	\$	11,459.62	\$ 46,570.42
DS III	\$	91,132.80	\$	24,465.74	\$ 115,598.54
AQS II-DS1	\$	59,787.55	\$	18,100.35	\$ 77,887.90
ES I ⁴	\$	10,232.95	\$	4,704.79	\$ 14,937.74
Total	\$	464,456.26	\$	141,138.35	\$ 605,594.61

* NOTE: Personal employee payroll deductions have been redacted pursuant to RCW 42.56.250(1)(d).

** NOTE: Benefit amounts likely do NOT include state unemployment tax which is calculated manually. The amount averages less than \$2,400/year for all employees.

*** NOTE: Wages and benefits for months with partial vacancy NOT included.

¹ NOTE: Position vacant through September.

² NOTE: Position vacant through June.

³ NOTE: Position vacant after July.

⁴ NOTE: Position vacant through September.

2023 Actual	Wages		Benefits		Total
Director	\$	105,252.00	\$	24,102.03	\$ 129,354.03
AQS II	\$	42,544.55	\$	9,340.58	\$ 51,885.13
AS I	\$	39,587.93	\$	18,748.66	\$ 58,336.59
AS I	\$	44,225.87	\$	16,546.01	\$ 60,771.88
ES I ¹	\$	39,526.49	\$	13,140.37	\$ 52,666.86
AS III ²	\$	47,417.54	\$	14,120.47	\$ 61,538.01
AQS II ³	\$	35,807.75	\$	15,975.82	\$ 51,783.57
AQS II	\$	7,478.00	\$	2,113.08	\$ 9,591.08
DS III	\$	98,885.57	\$	25,290.02	\$ 124,175.59
AQS II-DS1	\$	61,488.78	\$	21,138.73	\$ 82,627.51
ES I	\$	44,622.42	\$	19,330.98	\$ 63,953.40
Total	\$	566,836.90	\$	179,846.75	\$ 746,683.65

* NOTE: Personal employee payroll deductions have been redacted pursuant to RCW 42.56.250(1)(d).

** NOTE: Benefit amounts likely do NOT include state unemployment tax which is calculated manually. The amount averages less than \$2,400/year for all employees.

*** NOTE: Wages and benefits for months with partial vacancy NOT included.

¹ NOTE: Position vacant after September.

² NOTE: Position vacant in October.

³ NOTE: Position vacant after November.

2024 Actual	Wages		Benefits		Total
Director	\$	111,278.83	\$	24,097.00	\$ 135,375.83
AQS II ¹	\$	1,887.41	\$	478.70	\$ 2,366.11
AS I ²	\$	30,133.75	\$	12,911.56	\$ 43,045.31
AS I ³	\$	11,061.80	\$	3,282.06	\$ 14,343.86
ES I	\$	-	\$	-	\$ -
AS III ⁴	\$	43,825.88	\$	15,165.41	\$ 58,991.29
AQS II ⁵	\$	46,054.64	\$	19,362.69	\$ 65,417.33
AQS II ⁶	\$	53,065.44	\$	19,038.30	\$ 72,103.74
DS III	\$	116,322.48	\$	28,058.67	\$ 144,381.15
AQS II-DS1	\$	68,419.74	\$	22,108.35	\$ 90,528.09
ES I	\$	67,927.71	\$	22,024.54	\$ 89,952.25
Total	\$	549,977.68	\$	166,527.28	\$ 716,504.96

* NOTE: Personal employee payroll deductions have been redacted pursuant to RCW 42.56.250(1)(d).

** NOTE: Benefit amounts likely do NOT include state unemployment tax which is calculated manually. The amount averages less than \$2,400/year for all employees.

1 NOTE: Position vacant after January.

¹ NOTE: Position vacant after January.

² NOTE: Position vacant in May, September, and October.

³ NOTE: Position vacant February through October.

⁴ NOTE: Position vacant in October.

⁵ NOTE: Position vacant in January.

⁶ NOTE: Position vacant January and February.

2025 Actual	Wages		Benefits		Total
Director	\$	39,479.80	\$	8,258.31	\$ 47,738.11
AQS II	\$	-	\$	-	\$ -
AS I ¹	\$	10,738.00	\$	4,095.62	\$ 14,833.62
AS I ²	\$	3,432.00	\$	1,406.78	\$ 4,838.78
ES I	\$	-	\$	-	\$ -
AS III	\$	19,538.12	\$	6,476.10	\$ 26,014.22
AQS II	\$	17,287.98	\$	7,172.99	\$ 24,460.97
AQS II	\$	20,367.00	\$	8,723.31	\$ 29,090.31
DS III ³	\$	10,297.09	\$	2,358.14	\$ 12,655.23
AQS II-DS1	\$	24,244.64	\$	7,861.54	\$ 32,106.18
ES I	\$	25,824.44	\$	7,925.85	\$ 33,750.29
Total	\$	171,209.07	\$	54,278.64	\$ 225,487.71

* NOTE: Personal employee payroll deductions have been redacted pursuant to RCW 42.56.250(1)(d).

** NOTE: Benefit amounts likely do NOT include state unemployment tax which is calculated manually. The amount averages less than \$2,400/year for all employees.

*** NOTE: Wages and benefits for months with partial vacancy NOT included.

**** NOTE: Covers January through April.

¹ NOTE: Position vacant in March.

² NOTE: Position vacant after January.

³ NOTE: Position vacant February through May.

Attachment F: Budgeted Salaries and Benefits from YRCAA Budgets at [Public Notices - Yakima Regional Clean Air Agency](#)

Salaries & Benefits		FY 2021	FY 2022	FY 2023	FY 23-24	FY 24-25	FY 25-26
Base Operations		568,647	594,263	556,151	646,911	1,013,767	918,617
Wood Smoke Education		4,588	4,588	4,410	4,306	4,481	4,207
Particulate Matter		21,050	21,050	21,050	21,050	26,391	35,044
Wood Smoke Reduction		70,333	60,000	140,000	171,876	63,445	87,500
Enterprise Operations		16,756	16,756	18,000	18,000	24,195	53,297
Total		681,374	696,657	739,611	862,143	1,132,279	1,098,665

